

## **MANSFIELD TOWNSHIP COMMITTEE MEETING**

**February 26, 2020**

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

### **APPROVAL OF THE MINUTES**

Mrs. Mora Dillon made a motion to approve the minutes for the Regular Session of February 12, 2020, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Hayes

Mrs. Mora Dillon made a motion to approve the minutes for the Executive Session of February 12, 2020, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Hayes

### **BILL LIST**

Mr. Hayes made a motion to approve the February 26, 2020 Bill List, which was seconded by Mrs. Mora Dillon.

Ayes: Mrs. Mora Dillon, Mr. Hayes, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Farino

### **CLERK'S REPORT**

Mt. Bethel Phase III Masonry Bid – Six (6) companies have shown interest. Packages have been emailed to three (3) companies. Two (2) companies will attend the site viewing on March 3, 2020, at 11:00 am. Mrs. Mollineaux will be present for the bid opening on March 25, 2020.

### **FINANCE REPORT**

Financial Statements – The auditors are finishing up. State filing deadline is the end of the month.

Budget/Committee Meeting – Mrs. Mollineaux will meet with Mrs. Mora Dillon and Mayor Watters on Monday regarding the budget, then a Budget Meeting will be scheduled with the full Township Committee.

State Funding – Mayor Watters asked if it will change; Mrs. Mollineaux stated it would stay the same.

### **EMPLOYEES' REPORTS**

Trex Bench – The first has arrived. 500 pounds of plastic was collected to earn the bench which will be placed in front of the Municipal Building to replace to old one that is rusting. A new cycle for another bench will start on March 1, 2020.

### **ENGINEER'S REPORT**

Mr. Kastrud reported that there were questions about the Meadows at the Land Use Board and Township Committee Meetings. He will put together a status memo about each project within the Meadows threshold requirements and where they are within those thresholds. The memo will include the number of houses built, when the sewer plant will be completed, and the club house status to be presented to the Board and Committee, and if appropriate, to the Developer to urge him to move forward.

### **PUBLIC PORTION**

Property Taxes – Bernie Canning, 10 Middle Lane East, Port Murray (the Meadows). Mr. Canning asked about the revaluation of Township taxes that, according to the website, was done in 2003. The Committee stated the revaluation was done in 2016 or 2017. Mrs. Mollineaux stated the Township ratio is in the low 90s. Mr. Canning stated the residents are concerned their taxes aren't similar to other comparable houses in town. They are concerned that they don't have children who attend the school and the school taxes are so high. Mayor Watters suggested they file tax appeals with the County. Applications are due by April. 1, 2020. Mrs. Mollineaux suggested residents talk to the Tax Assessor before filing an appeal.

Street Light – Mr. Farino suggested to Mr. Canning that he tell the residents who attended the last Committee Meeting regarding the street light, to attend the Land Use Board Meeting – the third Monday of the month. The Board would be able to explain the building of the development and who would be responsible for the lights.

Seeing no further comment from the public, Mayor Watters closed the public portion.

## **RESOLUTIONS**

**2020-56**

### **TOWNSHIP OF MANSFIELD**

Resolution appointing a Sustainability Subcommittee “Green Team” as part of the Mansfield Township Environmental Commission

**WHEREAS**, The Township Committee of the Township of Mansfield strives to save tax dollars, assure clean air and water, improve working and living environments, to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

**WHEREAS**, the Township Committee of the Township of Mansfield wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

**WHEREAS**, in an attempt to focus attention on “Green” issues, the Township Committee has, through prior resolution passed on July 14, 2010, established a Sustainability Subcommittee as part of the Mansfield Township Environmental Commission, also to be known as the “Green Team;” and

**WHEREAS**, the Township Committee of the Township of Mansfield wants to continue the process of focusing on “Green” issues by starting with audits of municipality facilities and operations.

**WHEREAS**, the Township Committee of the Township of Mansfield desires to continue the process of making its operations greener, more environmentally friendly, and more energy efficient;

**WHEREAS**, alternative power sources, changes to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Township moves to do their share to lessen the environmental impact of its operations.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield that we do hereby establish an Environmental Commission Sustainability Subcommittee “Green Team” consisting of seven (7) members who shall be residents or employees of Mansfield Township, appointed annually, for a term of one (1) calendar year.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Mansfield that the Mission, Goals and Objectives for the Green Team are established as follows:

#### **Mission**

The Mansfield Township Green Team will advise the township committee on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

#### **Goals**

Maintain certification as a “Green” municipality by the Sustainable Jersey program through completion of projects and initiatives that are part of that program.

Apply for applicable grants and financial aid available through the Sustainable Jersey program for projects and initiatives that would assist the township in meeting its goal as a green community and for

the benefit of all its citizens.

**Objectives**

1. Collaborate with township employees, service providers and other governmental agencies to share resource information and ideas consistent with the Mission of the Green Team.
2. Encourage participation of all township employees to solicit ideas on green initiatives that are consistent with the Sustainable Jersey program.
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Develop strategies for sustainable green initiatives in municipal operations.

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the Township Committee of the Township of Mansfield that the following persons are hereby appointed to the Green Team for the year 2020:

<b>NAME</b>	<b>POSITION</b>	<b>REPRESENTATIVE</b>
JoAnn Fascenelli	Regular Member MT	Certified Recycling/Clean Communities
Glenn McGuinness	Regular Member MT	Township Committee
Robert Jewell	Regular Member MT	Environmental Commission
Dawn Smith	Regular Member MT	Environmental Commission
Illena Raffaele	Regular Member	Citizen Representative
Kathleen Todd	Regular Member	Citizen Representative
Marissa Ciardi	Regular Member	Citizen Representative

Mrs. Mora Dillon made a motion to approve Resolution 2020-56, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

2020-57

## Resolution

### Supporting the 2020 Distracted Driving Crackdown U Drive, U Text, U Pay

**Whereas**, distracted driving has become a dangerous epidemic on the nations roadways, in New Jersey, driver inattention is the most significant cause of fatal and incapacitating crashes; and

**Whereas**, in 2017, distracted driving accounted for 51% of traffic fatalities in New Jersey; and

**Whereas**, an enforcement crackdown is planned to combat distracted driving; and

**Whereas**, April is National Distracted Driver month; and

**Whereas**, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the 2020 Distracted Driving *Crackdown U Drive, U Text, U Pay*; and

**Whereas**, the project will involve increased distracted driving enforcement from April 1, 2020 through April 21, 2020; and

**Whereas**, an increase in distracted driving enforcement and a reduction in distracted driving will save lives on our roadways;

**Therefore**, be it resolved that the Township of Mansfield declares its support for the 2020 Distracted Driving *Crackdown U Drive, U Text, U Pay* from April 1, 2020 through April 21, 2020 and pledges to increase awareness of the dangers of drinking and driving.

Mr. Farino made a motion to approve Resolution 2020-57, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2020 – 58  
REFUND OF OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY

**WHEREAS**, Communications Construction Group issued a check in December 2019 for a total of \$ 600.00 for Outside Employment of Off-Duty Police (quasi-public matters) account with The Township of Mansfield, County of Warren,

**WHEREAS**, there is a remaining balance of \$ 300.00 in their account,

**NOW, THEREFORE BE IT RESOLVED**, that the Township Finance Office be authorized to refund the amount of \$ 300.00 to Communications Construction Group.

Mr. Hayes made a motion to approve Resolution 2020-58, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None  
Absent: None  
Abstain: None

Change Election Date Resolution – Mayor Watters requested this resolution be placed on the agenda for the next meeting, March 11, 2020.

### **ORDINANCES**

Discussion with Chief Reilly on the amendments of two ordinances:

2020-01 – Amending Chapter 240 Nuisance  
2020-02 – Amending Chapter 329 Vehicle and Traffic

Mayor Watters requested both ordinances for a First Reading at the next Township Committee Meeting on March 11, 2020.

Lawnmowing Bid – Mrs. Mollineaux stated this doesn't require a bid because it's under \$40,000. An amendment was added to include Mt. Bethel Church and the DPW. Mrs. Mora Dillon asked for an RFP packet for quotes to include separate alternates for mowing the DPW and Mt. Bethel Church.

Mrs. Mora Dillon made a motion to approve an RFP Packet, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

Website – Mayor Watters asked if the website is live. The server has to be changed to accommodate the new website, so the site is not live. Ms. Hrebenak has gotten quotes from other servers. The deputy clerk will contact Ms. Hrebenak for the information.

### **EXECUTIVE SESSION**

Mayor Watters announced moving into Executive Session at 8:06 pm.

Mr. Hayes made a motion to go into Executive Session, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

### **RETURN FROM EXECUTIVE SESSION**

Return from Executive Session at 8:41 pm.

Roll Call: Mr. McGuinness, Mrs. Mora Dillon, Mr. Farino, Mr. Hayes, Mayor Watters  
Mr. Lavery announced the return from Executive Session at 8:43 pm where they discussed tax portfolio pending litigation, attorney/client privilege concerning the Schultz property, and the quote for Great Meadows Design to fix the HVAC. No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

### **COMMITTEE REPORTS**

Salem Oak Seedling – Mr. McGuinness attended the Environmental Commission Meeting where it was discussed that a seedling from a 500-year-old Oak tree is being given to each municipality in the State. The Environmental Commission would like to do a ceremony to go along with Arbor Day and would like to know if they should run it or if the Township Committee wanted to run it. The Committee agreed the Commission should run it.

Mr. Hayes made a motion to adjourn at 8:44 pm, which was seconded by Mrs. Mora Dillon.